

workplacetobe<sup>®</sup>  
BY SharingCloud<sup>®</sup>

## Employee Experience mobile app



# Smart Office wherever, whenever

workplacetobe® is available on PC,  
mobile and Outlook Addin.

It gathers all your users daily needs in order to :

- **Organize** their **individual work time**,
- **Facilitate F2F appointments** between colleagues,
- **Access** to your company's **services portal**.

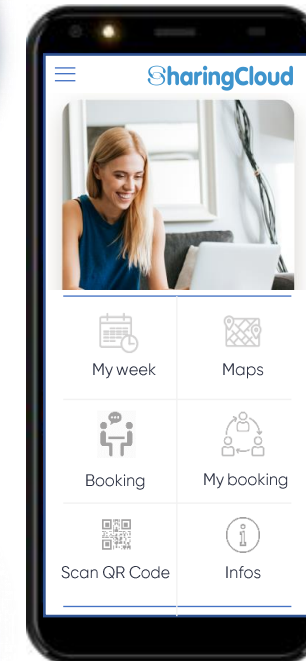
"When I come at the office, it is to meet my  
colleagues."



"I like to reconcile my professional and personal time  
by planning my presence at the office in advance."



"Priority is client appointments ! My  
presence at the office is often not  
productive."



"The office ? My second home and no  
more telework for me!"






# A package of services for your employees



## I ORGANIZE MY PRESENCE AT THE OFFICE

-  Declaration of presence at the office and typical week
-  Office and parking reservation
-  Synchronization with my Outlook or Google Calendar

## I ORGANIZE MY WORKING TIME WITH MY COLLEAGUES...

-  Presence of my colleagues at the office
-  Meeting room and box reservation
-  Scheduling Teams meetings




## ... AND WITH MY EXTERNAL GUESTS

-  Declaration of visitors

## I TAKE FULL ADVANTAGE OF MY PRESENCE IN THE OFFICE

-  Interactive map of the building
-  Location of my colleagues, spaces and equipment
-  Instant booking and attendance confirmation
-  Reservation of a catering area
-  Reporting problems

## I ACCESS MY BUSINESS TOOLS

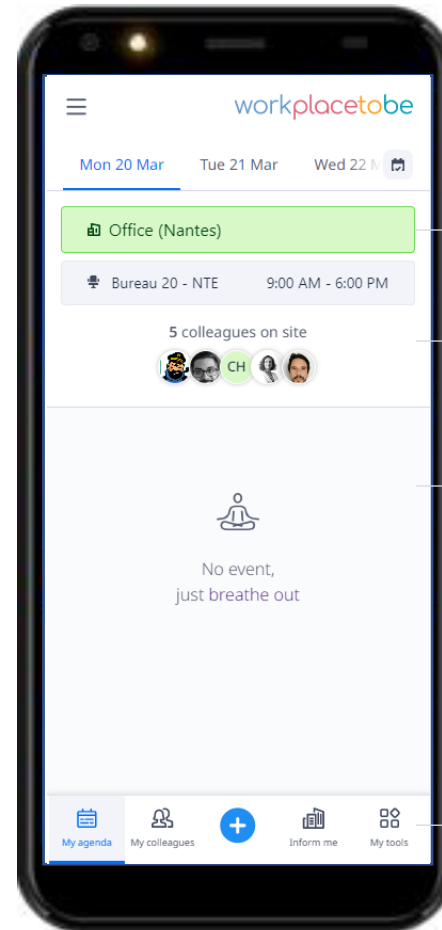
-  HR applications (leave, travel, expense reports, etc.)
-  Support portals (IT, e-learning, etc.)
-  Knowledge bases (Directory, internal regulations, Cybersecurity, GDPR, etc.)

## I AM INFORMED ABOUT COMPANY NEWS

-  Editorial corporate and/or localized content
-  Networks
-  Notifications



# Summary of the day

The "My Agenda" page shows the **main information** you need to know for the day



- Connection to **building data**
  - **IoT** equipment (presence, counting, QVT data, etc.)
  - **Interactive maps**
  - Connected lockers

General information on the **occupation of the building** and information dedicated to my ecosystem

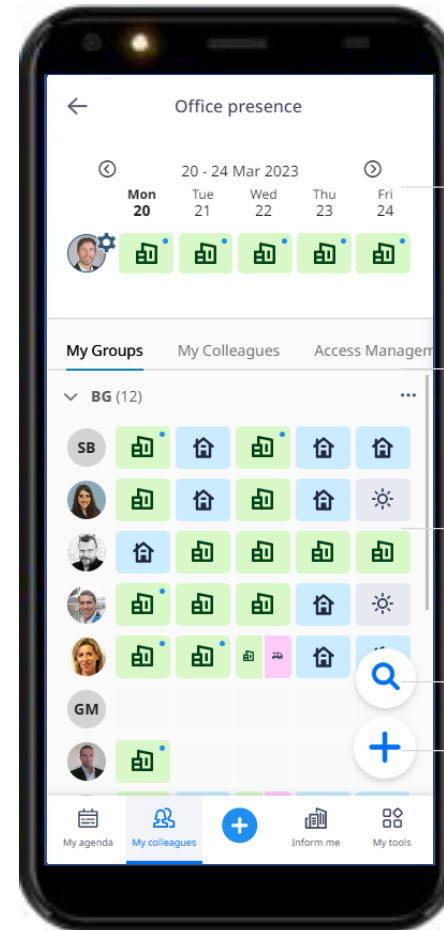
- **Reminder** of the places where I am expected during the day
- Permanent connection with:  **Office 365**  **G Suite**
  - Messaging and contact directory
  - Diary

**Permanent access** to other features

# My office presence

Update your **attendance statuses** today, this week, over the next few weeks with ease.

Consult the **presence of your colleagues** in order to increase the opportunities to meet them face-to-face.



Display and management of presence statuses

Management of access requests to my information

Presence statuses of my colleagues whom I have chosen to see informations

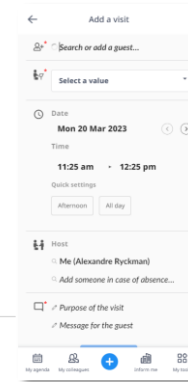
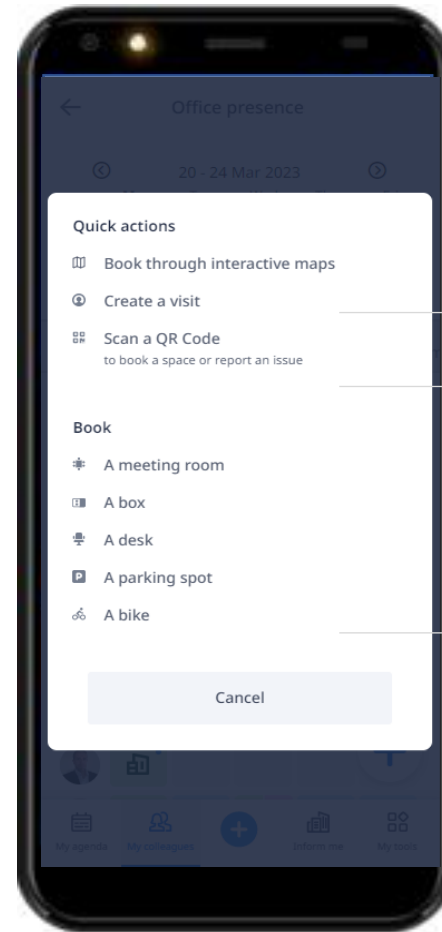
Searching for a colleague by name

Adding colleagues or groups of colleagues whom I want to have access to presence information

# Invite, book, report

The quick menu gives you direct access to **booking all types of spaces and managing guests.**

Scanning a QR code allows **on-the-fly booking** on RoomPad, DeskTag [...], **reporting problems...**

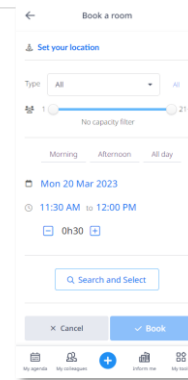


External guest invitation generation

Scan the synchronized device to reserve the associated workspace

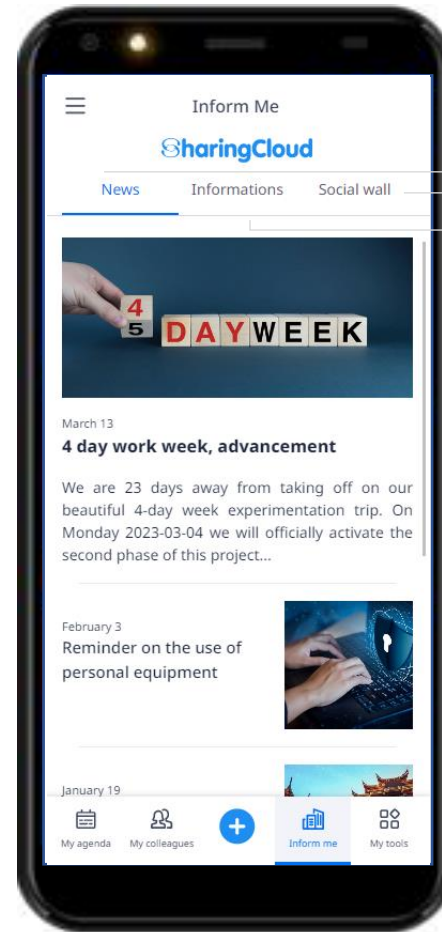


Booking of spaces, for now or for later



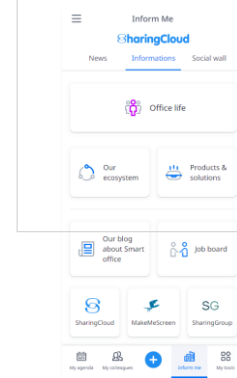
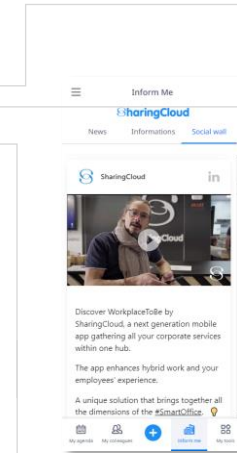
# Inform continuously

Keep your **employees up to date** with the latest news by **consolidating all news releases** into one channel: mobile.



Corporate news feed

Social media business page feed



**CMS access** and access to **all the pages dedicated to information:**

- Building life,
- Life of employees,
- Security,
- Useful informations,
- Rules of procedure,
- Restaurant and activities,
- Blog,
- User guides...

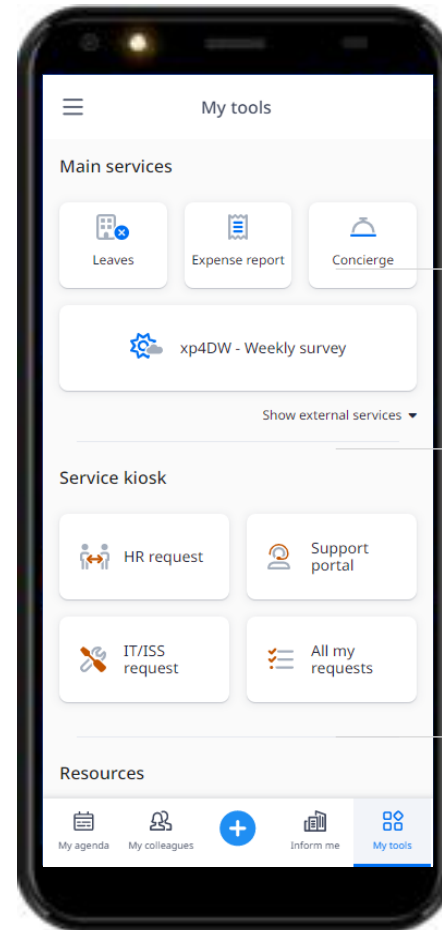




# Access company applications

The application **dialogues with your IS** to provide the user with all **useful information and practical services.**

Enterprise applications open by **direct URL link** or as **a webview.**



## Access to HR applications

- HR requests
- Expenses
- Leaves and Absences
- Digital strongbox ...

## Access to Support applications

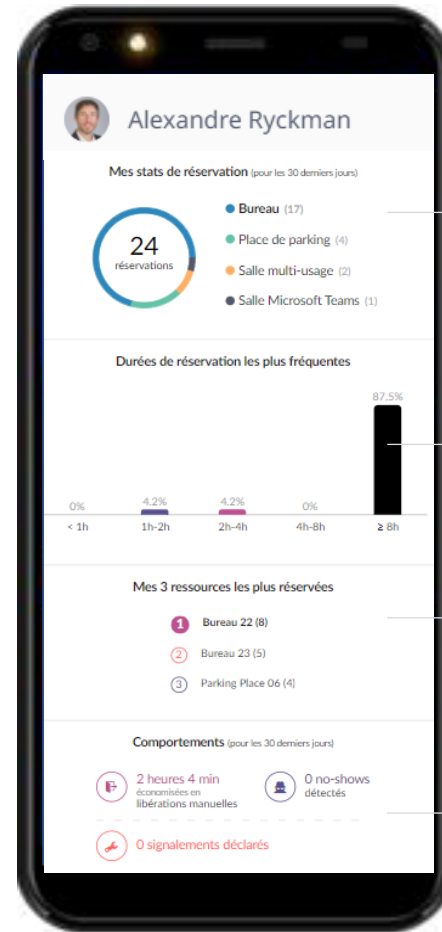
- IT/SSI support
- Employee community
- Problems reports
- FAQs...
- E-learning

## CMS integration (Content Management System)



# To understand its uses

The user accesses their **statistics** to better discover and follow their **profile** linked to their **work organization**



## Reservation types

Breakdown of my reservations by type of workspace in the last 30 days

## My booking times

Distribution of my reservations by duration of occupation

## My favourite resources

List of workspaces I use the most.

## My behaviour

My early room releases, my no-shows and my reported issues

# Cosmetic retouching or enriched personalization?

BASIC OFFER



TO GO FURTHER



Domains	Included functionalities	
Hybrid Workspace & Flex Office	<ul style="list-style-type: none"> <li>- <b>Interactive maps</b> (presence at the office, search for colleagues or resources, workspace reservation, itinerary instead)</li> <li>- <b>Office booking</b> / closed office, parking space, restaurant</li> <li>- <b>Typical week definition</b> (parameters: over 5 to 7 days; default workplace; min and max number of days in the office)</li> <li>- Enter <b>presence at the office</b> or typical week application</li> <li>- Visualization of the <b>presence of my colleagues</b></li> <li>- Managing my colleagues' <b>access to my presence information</b></li> </ul>	✓
Meeting & Collaborative Spaces	<ul style="list-style-type: none"> <li>- Reserve/release/extend a <b>room booking</b>, (parameters: room type; room capacity, time slot, day/half-day)</li> <li>- <b>Scan a QR Code</b>: instant booking, resource information</li> <li>- <b>History</b> of my reservations</li> <li>- Creating a <b>problem report</b></li> </ul>	✓
Visitor Management	<ul style="list-style-type: none"> <li>- <b>Create a visit</b> with a person outside the company</li> <li>- <b>Automatic generation of information emails to guests and reminders</b></li> <li>- <b>Book a parking</b> space for a guest</li> </ul>	✓
Communication & Hybrid Signage	<ul style="list-style-type: none"> <li>- Integration of the <b>client's graphic charter</b></li> <li>- Integration of a <b>default CMS</b> - <a href="#">see details next page</a></li> </ul>	✓
Facilities & Services	<ul style="list-style-type: none"> <li>- <b>User settings</b>: multisite management, multilingualism</li> <li>- <b>User Dashboard</b></li> </ul>	✓

We integrate your **business applications** (HRIS, support services, knowledge base, etc.) into the mobile application dedicated to your employees with or without SSO.

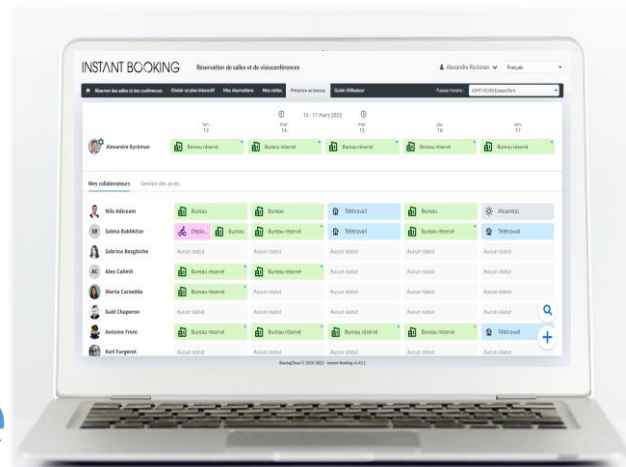
Let's **analyze your needs** together to **provide you with a tailor-made quote.**

Use, anytime,  
anywhere, all at once

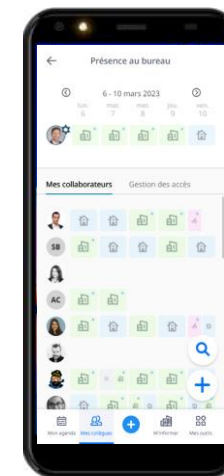
The **Outlook addin** extends the user experience by providing **booking, guest invitation, in-room services request**.

Thanks to it, the **Outlook calendar** presents the **attendance schedule** of the employee and his colleagues.

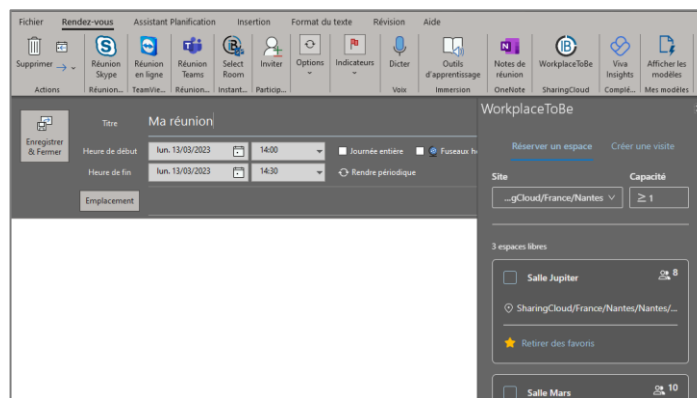
### WEB PORTAL



### MOBILE APP



### OUTLOOK ADDIN



### OUTLOOK CALENDAR

Aujourd'hui < > 13 - 17 mars 2023		
lundi	mardi	mercredi
13	14	15
Bureau; Nantes (Bureau 20 - NTE);...	Bureau; Nantes (Bureau 22 - NTE);...	Bureau; Nantes (Bureau 24 - NTE);...
09:00	REX - Croix rouge	Revue de presse / Veille
		Le Petit Mirroir



THANK YOU

